

Meeting Minutes
 Northeast Regional Planning Organization (NERPO)
 The Village of Angel Fire
 Angel Fire Community Center-71 Valley Road
 Angel Fire, New Mexico 87710
 May 25, 2010
 10:00 a.m.

Meeting Attendees

NERPO Voting Members and Alternates:

Name	County	Title	Present/Absent
Les Montoya	San Miguel County	Voting Member	Present
Philip Ortiz	San Miguel County	Alternate	Present
Carlos A. Ortiz, Jr.	City of Las Vegas	Voting Member	Present
Elmer Martinez	City of Las Vegas	Alternate	Absent
John Garcia	Mora County	Voting Member	Absent
Peter Martinez	Mora County	Alternate	Absent
Bill Conley	Colfax County	Voting Member	Absent
Leo Parker	Colfax County	Alternate	Present
Jerry Aragon	City of Raton	Voting Member	Present
Pete Mileta, Jr.	City of Raton	Alternate	Absent
Boyce Tracy	Village of Cimarron	Voting Member	Present
Mindy Cahill	Village of Cimarron	Alternate	Absent
Chuck Howe	Village of Angel Fire	Voting Member	Present
Glenn Boone	Village of Angel Fire	Alternate	Present
Robert Casados	Harding County	Voting Member	Present
Jerry Porterfield	Harding County	Alternate	Present
Shawn Jeffrey	Village of Mosquero	Voting Member	Absent
Ray Vigil	Village of Mosquero	Alternate	Absent
June Mahoney	Village of Roy	Voting Member	Absent
Marshal Drake	Village of Roy	Alternate	Absent
Linda Lavender	Village of House	Voting Member	Absent
None	Village of House	Alternate	None
Larry Moore	Quay County	Voting Member	Present

Richard Primrose	Quay County	Alternate	Present
Leo Pacheco	Village of San Jon	Voting Member	Absent
Wade Lane	Village of San Jon	Alternate	Absent
Doug Powers	City of Tucumcari	Voting Member	Absent
John Sutherland	City of Tucumcari	Alternate	Absent
Ferron Lucero	Town of Clayton	Voting Member	Absent
Jimmie Taylor	Town of Clayton	Alternate	Absent
Richard Arguello	Union County	Voting Member	Present
Russel Kear	Union County	Alternate	Absent
Michelle Morrow	Village of Des Moines	Voting Member	Absent
Karen Bray	Village of Des Moines	Alternate	Absent
None	Village of Pecos	Voting Member	None
None	Village of Pecos	Alternate	None
Diane Brown	Village of Folsom	Voting Member	Absent
Mike Shoonover	Village of Folsom	Alternate	Absent
Mignon Saddoris	Village of Grenville	Voting Member	Absent
Lynne Wiseman	Village of Grenville	Alternate	Absent
Rose Kelly	Village of Logan	Voting Member	Absent
Larry Wallin	Village of Logan	Alternate	Absent
Maxine Rivera	City of Santa Rosa	Voting Member	Absent
Richard Delgado	City of Santa Rosa	Alternate	Absent
Manuel Baca	Guadalupe County	Voting Member	Absent
Yolanda Chavez	Guadalupe County	Alternate	Absent
Danny Cruz	Town of Springer	Voting Member	Present
Stephanie Gillispie	Town of Springer	Alternate	Present
Richard Cordova	Village of Eagle Nest	Voting Member	Present
Lynda Perry	Village of Eagle Nest	Alternate	Present
Kay Pinkston	Village of Maxwell	Voting Member	Present
None	Village of Maxwell	Alternate	None
Arthur Arguello	Village of Wagon Mound	Voting Member	Absent

Alix King	Village of Wagon Mound	Alternate	Absent
Jerry Aragon	City of Raton	Voting Member	Present

NERPO Planners

Lesah R. Sedillo NCNMEDD
Steve Henthorn EPCOG

NMDOT Staff

Josephine Martinez

NMDOT G.O.

Anne McLaughlin

Guests

Monte Apodoca Angel Fire

I. Call Meeting to Order

The Meeting was called to order at 10:21 by Chairman Arguello.

II. Pledge of Allegiance/New Mexico State Flag/Moment of Silence

The Pledge of Allegiance and the salute to the New Mexico State Flag was led by Chairman, Richard Arguello and Vice-Chairman, Robert Casados.

Chairman Arguello asked for a moment of silence.

III. Welcome and Introductions:

Chairman Arguello welcomed everyone to Angel Fire. Mayor pro tem Chuck Howe briefed everyone about the three day Memorial Celebration set to begin this weekend.

IV. Approval of Agenda

Chairman Arguello called for a motion to approve the agenda as submitted. Mr. Richard Cordova, Village of Eagle Nest made a motion to approve the agenda as submitted. The motion was seconded by Mr. Larry Moore, Quay County. The motion carried and all voted in favor.

V. Approval of the Minutes :(April 22, 2010)

Chairman Arguello called for a motion to approve the minutes for the April 22, 2010 NERPO Meeting.

Mr. Danny Cruz, Town of Springer made the motion to approve the minutes as submitted. The motion was seconded by Mr. Jerry Porterfield, Harding County. The motion carried and all

voted in favor.

VI. NMDOT Transit and Rail Division Funding- Melvin Martinez gave the following report:

Public transit is important to the economic vitality of individual communities and to the state as a whole. Public transit enriches communities by facilitating the affordable and reliable movement of people to and from work, vital services, businesses, and recreation. One of the roles of New Mexico Department of Transportation's Transit & Rail Division is to administer grants and sub-grants, select sub-recipients and projects, comply with Federal requirements, and ensure that all sub-recipients comply with Federal requirements. The Transit & Rail Division supports the development to transit as a viable transportation choice for all of New Mexico, and administers multiple grants from the Federal Transit Administration (FTA) that support general and specialized transportation programs in the State. The Bureau oversees numerous FTA Section 5311 rural transit programs. FTA Section 5310 transit programs for the elderly and disabled, and FTA Section 5316 Job Access and Reverse Commute transit programs. We have developed a State Transit Management Plan to specifically cover the administration of the FTA Section 5310, 5311, and 5316 programs and t annually reflect the latest changes in the Federal regulations. An addition purpose of this state plan is to outline the procedures by which the Transit & Rail Division selects sub-recipients for FTA funding.

5311-The Federal Transit Administration (FTA) Non-Urbanized Area Formula Grant Program assists states and localities in developing and expanding transit services in rural areas with populations of less than 50,000.

Budget Requirements: There are four 5311 budget categories. Capital expenses include the acquisition, construction and improvement of public transit facilities and equipment needed for a safe and efficient public transportation system. Administrative expenses include expenses such as salaries, marketing expenses; insurance premiums; office supplies; facilities and equipment rental; and the costs of administering drug and alcohol testing. Operating expenses are those costs directly related to system operations. Planning expenses include the costs associated with planning, research, and technical assistance. The program reimburses actual expenditures for each category on a monthly basis.

Funding Requirements: An 80/20 Federal/Local Match is required for Administrative. Capital and Planning expenses, and a 50/50 match are required for Operating expenses.

5310- The Federal Transit Authority (FTA) Elderly Persons and Persons with Disability Program funds assist in meeting the transportation needs of elderly citizens and people with disabilities. The program provides capital assistance to help meet these transportation needs.

Governance- States apply funds on behalf of local private non-profit agencies and certain public bodies. The FTA allocates New Mexico's 5310 funding to NMDOT as the primary grantee. The NMDOT then conducts as application process by which it awards and administers funds to sub-grantees (public, tribal, or non-profit entities) that qualify.

Budget Requirements- Only capital projects are eligible for funding. Most funds are used to purchase vehicles. Sub-recipients are required to submit quarterly rider ship reports.

Funding Requirements- FTA requires an 80/20 federal/local match. Funded projects must be

derived from the locally-developed. Coordinated Public Transit-Human Services Transportation Plan.

Available Funds- \$ 500,000.00

5316- The Federal Transit Authority (FTA) Job Access and Reverse Commute (JARC) grant program assists in developing and expanding transit services. Job Access projects develop transportation services that connect low income persons to jobs and other employment related services. Reverse Commute projects provide transportation services to suburban employment centers from urban, rural and other suburban locations for all populations.

Governance-The FTA allocates New Mexico's JARC funding to NMDOT as the primary grantee in areas less than 200,000 in population. The NMDOT then conduct an application process by which it awards and administers funds to sub-grantee (e.g. public, tribal, or non-profit entities) that qualify

Budget Requirements- There are three JARC budget categories. Capital expenses include the acquisition, construction and improvement of public transit facilities and equipment. Administrative expenses include salaries; marketing expenses; insurance premiums; office supplies; facilities and equipment rental; standard overhead rates; and cost of drug and alcohol testing. Operating expenses are those costs directly related to system operations. The program reimburses actual expenditures for each category on a monthly basis.

Funding Requirements- FTA requirements a 50/50 federal/state match for JARC funds, used for operating cost and administration. An 80/20 match is required for funding capital costs. The state match can consist of other federal non-US DOT funds, as well as state and local monies. Funded projects must be derived from the locally-developed. Coordinated Public Transit-Human Services Transportation Plan. In rural areas of New Mexico, total JARC program federal, state, and local funding of \$1,631,018.50 has been committed for the period of July1, 2009 through June 30, 2010 (SFY10). This reflects \$844,449.50 of FTA JARC funds, \$415,536.10 of TANF funds from the New Mexico Human Services Department and \$ 603,762 in local match funds.

5309- The Federal Transit Administration (FTA) Capital Program funds provide assistance for bus and bus related facilities, establishment of new rail transit projects, and improvement and maintenance of existing rail transit and other fixed guide-way systems.

Governance- The 5309 program is administered by the Federal Transit Administration. Urbanized areas with populations greater than 50,000 are eligible to submit applications for 5309 funds.

Funding Requirements- FTA requires a 80/20 Federal/Local match.

5317- The Federal Transit Authority (FTA) New Mexico Program (NFP) grant program assists new public transportation services and public transportation alternatives beyond those required by the American with Disabilities Act of 1990 (ADA) that assists individuals with disabilities with their transportation needs, including transportation to and from jobs and employment support services.

Governance- The FTA allocates New Mexico's NFP funding to NMDOT as the primary grantee. The NMDOT then conducts an application process by which it awards and administers funds to

sub-grantees (e.g. public, tribal, or non-profit entities) that qualify. Albuquerque, Las Cruces, Santa Fe, and Farmington apply directly to FTA.

Budget Requirements- There are three NFP budget categories. Capital expenses include the acquisition, construction and improvement of public transit facilities and equipment. Administrative expenses include salaries; marketing expenses; insurance premiums; office supplies; facilities and equipment rental; standard overhead rates; and costs of drug and alcohol testing. Operating expenses are those costs directly related to system operations. The program reimburses actual expenditures for each category on a monthly basis.

Funding Requirements- FTA requires a 50/50 match federal/state match for NFP funds used for operating costs. An 80/20 match is required for funding capital costs. 10% of the apportionment can be used for administration and planning with not match required. Funded projects must be derived from the locally-developed, Coordinated Public Transit-Human Services Transportation Plan.

Mr. Martinez reminded everyone that request letters have been sent out for letters on intent for FY12. He continued that he is available for any questions and provided his business card.

VII. Discussion/Approval of local lead Economic Recovery Plan and TIGER II

Josephine Martinez reminded everyone the New Mexico State Transportation Commission will be meeting in District Four June 17, 2010, in Pendaries and August 19, 2010, in Angle Fire. If anyone wishes to address the commission, please e-mail Heather Sandoval. Your request must be made at least 30 days prior to the meeting.

VIII. Lunch

IX. NMDOT Staff/NMDOT District Four Update-No update at this time.

X. Update from NERPO Planners –Lesah R. Sedillo and Steve Henthorn

Lesah gave the following report:

Ms. Sedillo reminded everyone about the LTAP Heavy Equipment/Dirt Roads training that will take place on June 14, 2010 to June 18, 2010. The training will take place in the Village of Cimarron, and co-hosted by Colfax County. We can only accommodate 6 participants for the hands on training and can have a few more for the classroom training for safety.

Ms. Sedillo continued that the TIGER grant is expected to have planning money available and also there will be webinars coming up for that. She continued that TIGER II grants need to be completed projects not projects that will be completed in phases. Projects that will be completed in phases will not be looked at. Project need to be of national significance and all of your NEPA will also need to be complete. The pre-application system starts June 16, 2010 for TIGER II. The deadline for pre-application is July 16, 2010.

Application system opens up on July 30, 2010.

Deadline for actual applications is August 23, 2010.

FHWA will hold two briefings on the TIGER II discretionary funds for capital grants and planning grants. It will be presented by webinar June 1st and 2nd, 2010.

The closing for the annual conference for the New Mexico Association of Counties is May 31, 2010.

Lesah reminded everyone that Chairman Arguello and Vice-Chairman Casados will both be termed out and we will have nominations in July. The Election of Officers will take place in August.

ICIP's are due September 30, 2010.

Ms. Sedillo stated that Harding County is in the Budget Summary for Scenic Byways applications, \$20,000 (federal match), and \$5,000 (local match).

Steve Henthorn gave the following report:

Mr. Henthorn stated that the TIGER II funds will be highly competitive and encouraged visiting with you area neighbor and possible consider joint applications to increase your odds of receiving funding.

New Business

A. General Comments and Announcements from NERPO members and Public Comment

Ms. Sedillo wanted to congratulate the City of Tucumcari for being named as a model for Main Street programs.

Chairman Arguello wanted to remind everyone how important this organization is for District Four and to please consider running for Chairman or Vice-Chairman.

B. Suggested Agenda items for upcoming meetings

- NMFA
- Deanna Cummings

C. Meeting Location Amendments

This is the following schedule for the NERPO Meetings:

June-City of Tucumcari
July- Guadalupe County

XI. Adjournment

Mr. Carlos Ortiz, City of Las Vegas made the motion to adjourn. The motion was seconded by Mr. Richard Cordova, Village of Eagle Nest. The motion carried and all voted in favor.

