

Meeting Minutes
 Northeast Regional Planning Organization (NERPO)
 Village of Eagle Nest
 Village Hall-151 Willow Creek Drive
 Eagle Nest, NM
 November 18, 2008
 10:00 a.m.

Meeting Attendees

NERPO Voting Members Alternates

Name County
Title
Present/Absent

Les Montoya	San Miguel County	Voting Member	absent
Harold Garcia	San Miguel County	Alternate	absent
Carlos A. Ortiz Jr.	City of Las Vegas	Voting Member	present
Elmer Martinez	City of Las Vegas	Alternate	absent
Miguel Martinez	Mora County	Voting Member	absent
Peter Martinez	Peter Martinez	Alternate	absent
Bill Conley	Colfax County	Voting Member	absent
Leo Parker	Colfax County	Alternate	absent
Jennifer Sparaco	City of Raton	Voting Member	absent
Pete Mileta Jr.	City of Raton	Alternate	absent
Linda Pavletich	Village of Cimarron	Voting Member	absent
Mindy Cahill	Village of Cimarron	Alternate	absent
Chuck Howe	Village of Angel Fire	Voting Member	present
Al Lott	Village of Angel Fire	Alternate	absent
Robert Casados	Harding County	Voting Member	present
Jerry Porterfield	Harding County	Alternate	absent
Shawn Jeffrey	Village of Mosquero	Voting Member	present
Ray Vigil	Village of Mosquero	Alternate	absent
June Mahoney	Village of Roy	Voting Member	absent
Marshal Drake	Village of Roy	Alternate	absent
Linda Lavender	Village of House	Voting Member	absent
None	Village of House	Alternate	absent

Larry Moore	Quay County	Voting Member	present
Richard Primrose	Quay County	Alternate	absent
Leo Pacheco	Village of San Jon	Voting Member	absent
Wade Lane	Village of San Jon	Alternate	absent
Doug Powers	City of Tucumcari	Voting Member	present
John Sutherland	City of Tucumcari	Alternate	present
Ferron Lucero	Town of Clayton		absent
Jimmie Taylor	Town of Clayton	Alternate	present
Richard Arguello	Union County	Voting Member	present
Russel Kear	Union County	Alternate	absent
Michelle Marrow	Village of Des Moines	Voting Member	absent
Karen Bray	Village of Des Moines	Alternate	absent
None	Village of Pecos	Voting Member	absent
None	Village of Pecos	Alternate	absent
Diane Brown	Village of Folsom	Voting Member	absent
Mike Schoonover	Village of Folsom	Alternate	absent
Mignon Saddoris	Village of Greenville	Voting Member	absent
Lynn Wiseman	Village of Greenville	Alternate	absent
Rose Kelly	Village of Logan	Voting Member	absent
Larry Wallin	Village of Logan	Alternate	absent
Joseph Campos	City of Santa Rosa	Voting Member	absent
Maxine Rivera	City of Santa Rosa	Alternate	absent
Manuel Baca	Guadalupe County	Voting Member	absent
Yolanda Chavez	Guadalupe County	Alternate	absent
Leticia Torres	Town of Springer	Voting Member	absent
Johnny L. Chavez	Town of Springer	Alternate	absent
Billie Odum	Village of Eagle Nest	Voting Member	present
Richard Cordova	Village of Eagle Nest	Alternate	absent
Sylvia Olson	Village of Maxwell	Voting Member	absent
None	Village of Maxwell	Alternate	absent
Benito Armijo	Village of Wagon Mound	Voting Member	absent
Betty Medina	Village of Wagon Mound	Alternate	absent

NERPO Planner

Lesah R. Sedillo
Steve Henthorn

NCNMEDD
EPCOG

NMDOT

Heather Sandoval
Janet Spivey

NMDOT D-4 Assistant District Engineer
NMDOT Liaison Planning Division

Guests

Sherrita Fluhmen, Harding County
Kaitlyn Manie, Village of Maxwell
Lydia Martinez-Lucio, Eastern Plains Council of Governments
Lisa Neie, FHWA
Lynda Perry,
David Brown, Village of Eagle Nest
Jim Baca, Village of Eagle Nest
Jody Ortiz, NMDOT

I. Call Meeting to Order

The Meeting was called to order at 10:20 a.m. by Chairman Robert Casados.

II. Pledge of Allegiance

The Pledge of Allegiance and the Official Salute to the Flag of New Mexico was led by Chairman Robert Casados.

III. Moment of Silence

IV. Welcome and Introductions (Chairman Casados)

The welcome was presented by Mayor Billie Odum, Village of Eagle Nest. Mayor Odum thanked and welcomed everyone to the Village of Eagle Nest. She invited everyone to historic Laguna Vista Salon after lunch for a presentation by guest speaker Frank Dodge.

Individual introductions were conducted by each NERPO member.

V. Approval of the Agenda:

Mr. Chuck Howe from the Village of Angel Fire made the motion to approve the agenda as submitted. Mr. Carlos Ortiz from the City of Las Vegas seconded the motion. The motion carried and all voted in favor.

VI. Approval of the Minutes:(October 23, 2008, Village of Des Moines, New Mexico.)

Vice-Chairman Richard Arguello stated that Mr. Justin Bennett, Union County Commissioner was in attendance at the October 23, 2008 meeting in Des Moines. Chairman Casados stated that Mr. Arguello was listed as Acting Chair and should be listed as Vice-Chairman. It was also brought to the board attention by Mr. Doug Powers that pages 10 & 14 of the minutes had duplicate information. Lesah Sedillo stated that he would correct the minutes as noted.

Mr. Doug Powers made the motion to approve the minutes as amended. The motion was seconded by Mr. Chuck Howe. The motion carried and all voted in favor.

VII. District Four Update (Mr. Paul Gray)

Paul Gray from the NMDOT provided the following information for District Four:

The transit tax passed. Paul Gray reported had the transit tax not passed the operations cost for the rail runner would have had to be taken off the top of the road fund which would have had an immediate impact to the operations budget for all districts and certainly impacted district 4.

The state general fund is anticipating revenues of \$200 million dollars less than FY 2009 budget. The governor has put together an executive budget reduction plan. The department of transportation is a executive branch agency not a general fund agency. Transportation projectors indicate while we generally have the luxury of going before the LFC sometime in the late winter/early spring to request authorization to expend our unbudgeted revenue. This year we are projecting shortfalls. We have executed a plan to reduce our expenditure by about \$20 million.

- 8 million- from our equipment capital outlay budget (i.e. replacement of dumptrucks, front end loaders, pick-up trucks).
- 3 ½ million- Construction state program
- 5.8 million- Programs and Infrastructure. Anticipate administiring more projects in-house.
- 1.7 million- Information Technology. Computers will not be upgraded.
- Contingency plan in place to reduce our budget by about 25-30 million depending on what revenue projection convey
- Hiring freeze
- Cutting back on our non-essential overtime.
- Salary adjustments.

Congress has addressed the gap in the federal trust fund. It may have taken care of this fiscal year, but we still haven't dealt with the problem. We still have to figure out how we are going to fund our nations infrastructure, Getting that federal authorization passed so that we have a feel for what is going to be available in the future. The authorization bill is basically expired and we

will have to have a new transportation authorization bill passed by congress for FY 2010.

Kathy Walker Grip Project update-

- Corridor 64-87 between Clayton and Raton is going out for competitive bids in December. Hopefully the 2 fifteen mile segments just east of Raton will be funded out of the special appropriations 200 million dollars. Unfortunately the 200 million that was approved by the legislature from the special session had many contingencies associated with it . Many of those contingencies are not being met with the current economy. Out of the 200 million, 60 million was supposed to be allocated for the 64-84 corridor, but uncertain that will happen.
- Legislature coming up . Encourage member to work closely with their transportation planners for you transportation related capital outlay projects. Now is a good time to address any concerns with you legislatures, senators, and representatives.
- Mr Gray also wanted to announce that Secretary Rhonda Faught announced her retirement at the end of calendar year.

Chairman Casados thanked Paul Gray and District 4, Mr. Casados stated that they are in preparation of the start of a project on Hwy. 39. The last segment of 64 to be complete come next fiscal year.

Lesah Sedillo informed the board once she receives the scheduling information from Paul Gray she will be able to provide the information regarding the NERPO meeting date & time information.

VIII. NMDOT- Office of Equal Opportunity Programs-ADA-(Jose Ortiz, NMDOT ADA Coordinator and FHWA

Chairman Casados introduced Jose Ortiz introduced Jose Ortiz, NMDOT, Lisa Neie, FHWA, and Kathy Walker, Field Supervisor Engineer.

Jose Ortiz provided the following presentation :

Trying to develop a stewardship to monitor all local governments, city, and county municipalities that held projects with any state DOT or state/federal highway monies. The office of Equal Opportunities Programs is responsible for insuring that we comply with numerous federal guidelines and the civil rights programs which include the American with Disabilities Act Title VI with the Environmental Justice, Disadvantage Business Enterprise. If you are being provided any highway monies to conduct a project with federal or state dollars you must insure that all of the civil rights portion of the law is incorporated into those projects.

Topics

Federal Highway Administration-Recipient- State DOT , Sub-Recipient-Local & Municipal Government Entities (City Governments, County Governments)

New Mexico Department of Transportation Role- Monitor Local & Municipal Government entities receiving both federal and state funding.

Area's of Responsibility include, The American's with Disabilities Act, Section 504 of the 1973 Rehabilitation Act, Title VI, Environmental Justice, Disadvantaged Business Enterprise and Contract Compliance.

Transition Plan- A plan that addresses any facilities or programs that are not in compliance with the Americans with Disabilities Act Guidelines(ADAAG) and provides a schedule with a time line on proposed corrections including prioritization of corrections. A transition plan is developed by first conduction a "Self Evaluation" of all of an entities facilities or portion of, and programs or portions of that are not in compliance with the ADA. When the areas of non-compliance have been identified, a schedule is created and items are prioritized accordingly to the level of importance. Once the plan has been drafted, any committees or advocate groups for the disabled should be allowed to review and provide comments. Once everyone is in agreement, then the governments entity shall provide the resources for the corrections of the plan. Yearly reviews by the ADA Coordinator and staff will identify areas that have been completed. In the event that an item was not corrected at the end of the year, then it shall be carried over into the next budget cycle.

ADA Coordinator- The ADA Coordinator should be a person that is familiar with the requirements of the Americans with Disabilities Act. The coordinator is th individual that serves as the liaison for the government entity to the public and addresses any concerns or complaints pertaining to accessibility.

Mr. Ortiz stated they are available to assist with the transition plan process and provided contact information and business cards for anyone in need of further assistance. Provided website with great source on information www.access-board.gov

Lisa Neie from FHWA gave the following presentation:

Communities need to take a proactive approach and work on a solution to address this issues. Creating a quick and easy template on how to assess your facilities to determine which are in compliance and which are not in compliance.

A Title IV Plan is required. The Title IV of the 1964 Civil Rights Act prohibits discrimination on how you provide your program & services.

Compiled ADA assest management templets to put together a quick handbook.

IX. New Mexico Department of Finance and Administration-(Mr. Sam Ojinaga)

Lesah Sedillo stated that due to a prior engagements Sam Ojinaja was not able to attend and there for she would provide the board with the information on the New Mexico Department of Finance and Administration.

X. Approval and Discussion of amendments to the NERPO By-Laws.

Mr. Doug Powers from the City of Tucumcari made th motion to approve the amended NERPO

By-Laws with the language discussed at the October 23 meeting with no changes. The motion was seconded by Billie Odum from the Village of Eagle Nest. The motion carried and all voted in favor.

XI. Lunch- 11:45 a.m.

Rick Chaves- Update on December Bond sales to total \$15 million. 9 projects will be funded in this round. Money will go to the most prepared projects.

XII. District Four Update/District 4 Training and NMDOT Staff-(Heather Sandoval, Assistant District Engineer).

- Heather Sandoval reminded the board the deadline for Safety Projects is December 5th, 2008.
- December 31st is the deadline to execute you FY 08 agreements. If agreements are not executed by Dec. 31st you risk the possibility of losing you funding.
- FY 08' LGRF projects has a deadline of December 31st 2008. Once you projects are completed you have 30 days to submit a project completion packet. You have until the end of the week (Nov. 21st) to submit an extension request if you know your project will not be complete by December 31st .
- 2010 LGRF projects deadline March 15th, 2009.
- Heather provided the board with packet containing 6 separate permit applications. The applications are also available on the NM Department of Transportation website District 4 link.
- She has received a lot of questions what is permitted regarding your right-away projects and has provided the packets for further assistance.

XIII. Update from NERPO Planners-(Lesah Sedillo and Steve Henthorn)

Ms. Sedillo provided the following information:

Lesah wanted to briefly touch on some to the issues Sam Ojinaga was going to discuss. Past Capital Outlay projects that are just sitting that have never moved at all, have a greater chance of being lost. She stated be sure you review and execute all agreements. Keep files up to date. You want to make sure you have every piece of documentation to show any type of movement.

Reminded everyone the Neighborhood Stabilization Program(amt. 19.6 million) has been issued by DFA and has been published on the website. You have the opportunity to make any public comments or recommendations on what they have prepared. You have until November 23rd to post comments. HUD has received the document and will review it before a decision is made on whether it has been accepted. If accepted ,funds will be released possibly February/March of 2009. Eligible users are established in financing mechanism for purchases and redevelopment of foreclosed homes, residential properties, including such mechanisms as soft seconds, loan reserves, and shared equity loans for low to moderate income home buyer to purchase and

rebuild homes and residential properties that have been abandoned or foreclosed upon in order to sale, rent, or redevelop such homes.

Safe Routes to School applications are due December 15, 2008.

NM RPO's will set up a booth at the New Mexico Association of Counties Conference in January.

January deadline for the submittals of PIF's.

PIF/Capital Outlay Workshops

December 3, 2008-Harding County Court House-35 Pine Street
December 4, 2008- City of Santa Rosa City Hall-244 South 4th Street
December 10, 2008-Village of Angel Fire Village Hall-3388 Mountain View Blvd.

This week is also the DFA Budget Conference at the Tamaya Resort November 20-21, 2008.

Reminder to review you legislative agreements for possible re-authorization.

Mr. Henthorn provided the following information:

Steve stated that he had concerns that if you apply for safety funding does that disqualify you for road way funding or enhancement funding.

Heather stated that will not disqualify you from other funding.

Steve continues his communication with Larry Parker of Western Emoltions. Larry has expressed a desire to give a presentation to the board. Preferable before the LGRF projects. These projects are his target projects.

Continue state scenic by-ways work. Anticipated completion of the corridor management plans by next week. The second project will more then likely stretch on another year.

Results of the Transit Rating and Ranking are in. Informed the board has complete packet available immediately and would be happy of answer any questions.

XIV. New Business:

A. General Comments and Announcements from NERPO Members:

Mayor Odum from the Village of Eagle Nest wanted to thank her staff who continue to go above and beyond the call of duty. She wanted to pay special honor to Lesah Sedillo for her assistance, and presented Lesah with a card of appreciation for her honesty, code of ethics, and her ability to lead in the face of adversity.

Vice-Chairman Arguello wanted to address the upcoming rating and rankings (enhancement, bridge, roadway, and safety). He stated because we are competing against the state for these dollars and when entities are ranking themselves very high and other entities low it is making the

grading process very difficult, and wanted to members to be mindful of the process.

B. Suggested agenda items for upcoming meeting

C. Meeting Location Amendments

This is the following schedule for the NERPO Meetings:

December 3, 2008-Harding County Court House-35 Pine Street

December 4, 2008-City of Santa Rosa City Hall-244 South 4th Street

December 10, 2008-Village of Angel Fire Village Hall-3388 Mountain View Blvd

January 22, 2008- Location and Time -TBD

February Mandatory Meeting- Harding County-Date and Time -TBD

XV. Adjournment

Mr. Carlos Ortiz of the City of Las Vegas made the motion to Adjourn. The motion was seconded by Jimmie Taylor of the Town of Clayton. The motion carried and all voted in favor.

The meeting adjourned at 2:10 p.m.