

Meeting Minutes
Northeast Regional Planning Organization (NERPO)
Village of Angel Fire
71 Valley Road
Angel Fire, New Mexico 87710
April 24, 2008
10:23 a.m.

Meeting Attendees

NERPO Voting Members and Alternates:

Name	County	Title	Present/Absent
Les Montoya	San Miguel County	Voting Member	Absent
Harold Garcia	San Miguel County	Alternate	Present
Carlos A. Ortiz, Jr.	City of Las Vegas	Voting Member	Present
Elmer Martinez	City of Las Vegas	Alternate	Absent
Miguel Martinez	Mora County	Voting Member	Absent
Peter Martinez	Mora County	Alternate	Absent
Bill Conley	Colfax County	Voting Member	Present
Leo Parker	Colfax County	Alternate	Absent
Jennifer Sparaco	City of Raton	Voting Member	Absent
Pete Mileta, Jr.	City of Raton	Alternate	Absent
Linda Pavletich	Village of Cimarron	Voting Member	Present
Mindy Cahill	Village of Cimarron	Alternate	Absent
Chuck Howe	Village of Angel Fire	Voting Member	Present
Al Lott	Village of Angel Fire	Alternate	Present
Robert Casados	Harding County	Voting Member	Absent
Jerry Porterfield	Harding County	Alternate	Absent
Shawn Jeffery	Village of Mosquero	Voting Member	Absent
Ray Vigil	Village of Mosquero	Alternate	Absent
Renee Hayoz	Village of Roy	Voting Member	Absent
Clayton Moore	Village of Roy	Alternate	Absent
Linda Lavender	Village of House	Voting Member	Absent
None	Village of House	Alternate	None
Larry Moore	Quay County	Voting Member	Present
Richard Primrose	Quay County	Alternate	Absent
Leo Pacheco	Village of San Jon	Voting Member	Absent
Wade Lane	Village of San Jon	Alternate	Absent
Doug Powers	City of Tucumcari	Voting Member	Present
John Sutherland	City of Tucumcari	Alternate	Absent
Harry Staven	Town of Clayton	Voting Member	Present
Jimmie Taylor	Town of Clayton	Alternate	Present

Richard Arguello	Union County	Voting Member	Present
Russel Kear	Union County	Alternate	Absent
Michelle Morrow	Village of Des Moines	Voting Member	Absent
Karen Bray	Village of Des Moines	Alternate	Present
None	Village of Pecos	Voting Member	None
None	Village of Pecos	Alternate	None
Diane Brown	Village of Folsom	Voting Member	Absent
Mike Schoonover	Village of Folsom	Alternate	Present
Mignon Saddoris	Village of Grenville	Voting Member	Absent
Lynn Wiseman	Village of Grenville	Alternate	Absent
Rose Kelly	Village of Logan	Voting Member	Absent
Larry Wallin	Village of Logan	Alternate	Absent
Joseph Campos	City of Santa Rosa	Voting Member	Absent
Maxine Rivera	City of Santa Rosa	Alternate	Present
Manuel Baca	Guadalupe County	Voting Member	Absent
Yolanda Chavez	Guadalupe County	Alternate	Absent
Leticia Torres	Town of Springer	Voting Member	Present
Johnny L. Chavez	Town of Springer	Alternate	Absent
Billie Odum	Village of Eagle Nest	Voting Member	Present
Richard Cordova	Village of Eagle Nest	Alternate	Present
Sylvia Olson	Village of Maxwell	Voting Member	Present
None	Village of Maxwell	Alternate	None
Benito Armijo	Village of Wagon Mound	Voting Member	Absent
Betty Medina	Village of Wagon Mound	Alternate	Present

NERPO Planners

Lesah R. Sedillo	NCNMEDD
Steve Henthorn	EPCOG
Denise Robertson	EPCOG

NMDOT Staff

Heather Sandoval	NMDOT D-4 Assistant District Engineer
Assaad Mohamad	NMDOT D-4
Janet Spivey	NMDOT, Transportation Planner
Rick Chavez	NMDOT, GO/GRIP 2
Benny Martinez	NMDOT, GO

Guests

Alix King-Wagon Mound
Richard Mermejo-Picuris
Christy Van Buran-Pecuris
Linda Perry-Eagle Nest
Mark Rivera-Angel Fire
Carla Taylor-Town of Clayton
Coby Beckner-Town of Clayton
Don Day-Colfax County
Barbara Shaw-Harding County
Karen Bray-Village of Des Moines

I. Call Meeting to Order

The Meeting was called to order at 10:23 a.m. by Acting Chairman Richard Arquello.

II. Pledge of Allegiance

The Pledge of Allegiance and the Official Salute to the Flag of New Mexico was led by Acting Chairman Richard Arquello.

III. Welcome and Introductions:

The welcome was presented by Mr. Chuck Howe, Mayor Pro-Tem with the Village of Angel Fire. He thanked everyone for coming to Angel Fire and informed us that lunch would be brought in to the meeting.

Individual introductions were conducted by each NERPO member.

IV. Approval of the Agenda:

Mr. Larry Moore from Quay County made the motion to approve the agenda as submitted. Mrs. Linda Pavletich from the Village of Cimarron seconded the motion. The motion carried and all voted in favor.

V. Approval of the Minutes: (March 28, 2008, Roy, New Mexico)

Mr. William Conley from Colfax County made the motion to approve the minutes as submitted. The motion was seconded by Mr. Harold Garcia from San Miguel County. The motion carried and all voted in favor.

VI. Approval of the RTIPR-Rating and Ranking amendments for the NERPO/Scenic Byways:

Acting Chairman Arquello asked Ms. Sedillo to explain the RTIPR and the amendment.

Ms. Sedillo explained that the RTIPR is a working document for the Regional Transportation Improvement Program Recommendations on an annual basis. The NERPO members submit projects annually and these projects are ranked and rated by the NERPO members. Then the recommendations are submitted to the District 4 office for programming. District 4 programs the ranked projects with the available funding for the appropriate fiscal years for the STIP.

However, this amendment is to the final RTIPR for only the addition of the Scenic Byways applications.

The following projects were ranked and rated by the NERPO Members in the following order:

1-Village of Mosquero, Byway Facilities

2-SF Trail/City of Las Vegas Citizen Historic Preservation, Interpretive Information

3-City of Santa Rosa, Interpretive Information

4-City of Tucumcari, Interpretive Information

We are amending the RTIPR for STIP Year FY 2009-2012 to include the Scenic Byways Applications.

Mr. Conley from Colfax County made the motion to approve and amend the RTIPR for STIP Year FY 2009-2012 to include the Scenic Byways Applicants. The motion was seconded by Mr. Larry Moore from Quay County. The motion passed and all voted in favor.

VII. ICIP Training-Local Government Division-Jessica Eaton Lawrence:

Mrs. Jessica Lawrence introduced herself and explained her role as the ICIP coordinator for the Local Government Division.

Mrs. Lawrence explained the importance of the Infrastructure Capital Improvement Plan SFY 2010-2014. She gave a history, background and benefits to all local governments. The ICIP provides the following:

- **Encourages governments state and local to plan for future needs**
- **Allows coordination of funding and projects between local governments and state agencies**
- **Facilitates joint efforts**
- **Communicates information about statewide capital infrastructure needs to the Executive and Legislative branches**

She provided a power point presentation and hand outs. This also included the ICIP Web forms and helpful hints for the process. Everyone must consider all the projects, inventories and good planning to submit a good ICIP. Planning for the maintenance and future reoccurring funds to support these projects is very important. Mrs. Lawrence stated that the deadline for submission is September 30, 2008, and is a firm deadline. She reminded everyone to start their process early and if anyone needs assistance to call her office or the Council of Governments for assistance. The approval of the resolution is the final item that must be completed once you finalize your ICIP prior to submission to Local Government.

The following must be submitted to LGD by September 30, 2008:

- **All information must be entered into online web forms**
- **Mail hard copy of plan to LGD**
- **Mail/fax signed resolution to LGD**
- **Mail hard copy of inventory to LGD**
- **Deadline must be met in order for book to be published in time for 2009 session**

Mrs. Lawrence will forward some additional contact information for her staff while she is out for maternity leave.

Ms. Sedillo also explained that this past year that the NERPO assisted with the ICIP process and then took the document and had the members review for possible regional projects. The NERPO conducted three workshops for Capital Outlay and utilized the ICIP document for the submission of legislative requests. Every entity must prioritize their projects with the available of funding within their budget. This is also budget season and all government entities must review their budgets annually for matching funds for projects.

Ms. Sedillo stated that she is out in the field providing technical assistance to all local governments for budget workshops as well. Ms. Sedillo informed the members that she utilizing the New Mexico State Contract for a lot of cost estimates during the time of the session for requests and could be used for costs on the ICIP.

VIII. Lunch

IX. Project Presentations:

Ms. Sedillo explained that this was a new item added and requested by the members. This time is allocated for member presentation on any new projects or completed projects within the NERPO. Please share your success stories!

IX. District Four Update-Heather Sandoval, Assistant District Engineer-Engineering:

Heather gave the following update for District 4:

- **Heather informed everyone that District 4's Open House would be held on May 14, 2008, from 9 am to 3 pm and extended an invitation to everyone!**
- **The Glenn Rio Visitor Center on I-40 will be hosting a Ribbon Cutting Ceremony on May 20, 2008, at 2 pm.**
- **In June there will be some bridge work in the Rowe area on I-25.**
- **In August of 2008, the 64/87 project will be let out from mile marker 388 to 400 for the June bond sale.**
- **The TPE agreements for the NERPO should be sent out soon and prior to the next NERPO meeting.**

Ms. Sedillo asked when the members would be informed about the Safety projects submitted, since this could change the Enhancement Funds. Ms. Sandoval stated that all the Safety projects are now submitted to Santa Fe and they should have some results in early 2009.

Ms. Sandoval also introduced her new Technical Support Staff member Mr. Assaad Mohamad.

Mr. Rick Chavez stated that he needed the GRIP 2 project status reports submitted early this month due to the Engineering Conference. Ms. Sandoval stated that they would be calling everyone on Monday.

Ms. Sedillo thanked Ms. Sandoval and explained that District 4 Staff prepares the status reports on behalf of the members.

X. Update from NERPO Planners-Lesah R. Sedillo and Steve Henthorn:

Mr. Henthorn stated that he did not have much this month other than he has been traveling out into the communities and is planning a lot more travel. He would live for the members to contact him if they need any assistance out in the field.

Ms. Sedillo wanted to remind everyone about the Work Zone Training to be held tomorrow in Las Vegas and thanked District 4 for providing a meeting space. The Training is for Work Zone Traffic Control and for Maintenance Operations. The Training will be held from 8:30 am to 5:00 pm.

Ms. Sedillo reminded everyone about the call for applications from the US DOT Rural Safety Initiative. Applications must be received within 45 days of the publication of the notice which is April 14, 2008. This program is an opportunity for local rural road owners to improve rural road safety through infrastructure and technological approaches.

Ms. Sedillo reminded everyone that this is budget season and the Council of Governments are available for technical assistance. The planners are available for presentations for the NERPO and other planning services. Please let us know if you would need any personal assistance with your ICIP.

Ms. Sedillo introduced Mrs. Quita Ortiz, Community Planner, with North Central New Mexico Economic Development District to the NERPO members. Mrs. Ortiz has a lot of experience with GIS and GPS, and could provide assistance with plotting roads and infrastructure. She has a strong background in water and Geography.

XI. New Business:

A. General Comments and Announcements from NERPO Members.

Acting Chairman Arguello wanted to remind us about the upcoming Trout Derby in Clayton. This is New Mexico's biggest and best fishing derby. Held the first weekend in May, this has been going for many years, and grows in stature every year. They are giving away a boat and many other prizes.

Mr. Harold Garcia wanted to bring up an issue before the NERPO. He stated that he and Mr. Larry Moore are very involved in the New Mexico Association of Counties and will be having a conference in June. He said that they were experiencing problems with the increasing prices and getting reimbursement costs back in their budget. The Blue Book pricing for equipment is out of date and wondered if the RPO would support a request for changes possibly before the NMDOT Transportation Commission. Mr. Garcia suggested maybe a resolution in support of the changes by the NERPO to the Commission.

Ms. Heather Sandoval stated that there is other information available and that she will send it to the planners.

Acting Chairman Arguello stated that any kind of resolutions should be worked on with the planners and sent out to the members for review and comment prior to the next meeting.

B. Suggested agenda items for upcoming meetings:

Larry Moore stated that they have had a lot of Environmental questions come up with their projects. He asked if Chris Pacheco finished his degree and would be available to sign off on some Environmental Documents. Mr. Henthorn stated that Chris had completed his degree and was available to sign off on some minor Environmental Documents. However, Ms. Heather Sandoval reminded everyone that the NMDOT must sign off on all Environmental Documents that involve State Roads.

C. Meeting Location Amendments

This is the following schedule for the NERPO Meetings:

- **May 29, 2008, Town of Clayton-NMDOT Transit & Rail Division**
- **June 26, 2008, City of Tucumcari- NMDOT Environmental Division**
- **July 29, 2008, Village of Maxwell-**

Mr. Conley stated that he and Mr. Day were working on possibly hosting a meeting and trying to have the meeting at the Vermejo Park or the UU Bar again.

Mayor Pavletich stated that Cimarron may be interested in possibly hosting August.

XII. Adjournment:

Mr. William Conley, Colfax County made the motion to Adjourn. The motion was seconded by Mr. Larry Moore, Quay County. The motion carried and all voted in favor.

The meeting adjourned at 2:30 p.m.